NBEJN Network Coordinator

The National Black Environmental Justice Network (NBEJN), under the leadership of the Deep South Center for Environmental Justice (DSCEJ), is now hiring a Network Coordinator.

About NBEJN
The National Black Environmental Justice Network (NBEJN), originally established in 1999, was relaunched in 2020 out of the realization that Black Environmental Justice leaders, organizations, practitioners, and communities needed a space and network that was uniquely theirs. NBEJN is dedicated to improving the lives of Black people and addressing the systemic racism that harms and denies Black People equal access to environmental, climate, racial and economic justice, health equity, political power, civil rights, and human rights. The Network is made up of over thirty organizational members and over fifty individual members from across the United States and the diaspora who are fighting for environmental and climate justice in their communities. Since NBEJN’s 2020 relaunch, we have focused our efforts on educating and building the capacity of our members, convening Environmental Justice leaders, and offering rapid response support to communities facing environmental racism. Learn more at nbejn.com.

About DSCEJ
The Deep South Center for Environmental Justice (DSCEJ) is a nonprofit organization dedicated to improving the lives of children and families harmed by pollution and vulnerable to climate change through research, education, community and student engagement for policy change, as well as health and safety training for environmental careers. Learn more at dscej.org.

Position Summary
Reporting to the NBEJN Network Manager, the Network Coordinator will be responsible for building and developing relationships with members, coordinating general body meetings and working groups, designing and implementing campaigns, and supporting program evaluations. The Network Coordinator will be instrumental in ensuring consistent and effective internal processes and communications in order to strengthen NBEJN programs and position the organization and its membership for continued success.
Duties & Responsibilities

- Coordinate NBEJN general body meetings, working group meetings, and webinars
- Draft and manage “HBCU Collaboration Partnership” meeting schedule and implementation plan
- Lead NBEJN social media campaigns
- Support NBEJN website and social media account management
- Contribute to NBEJN monthly newsletter and job blasts for members
- Draft monthly updates for NBEJN’s Executive Committee
- Provide event support for broader DSCEJ programs
- Contribute to DSCEJ community engagement initiatives
- Collaborate with partner community-based organizations.
- As directed by leadership, build and maintain relationships with stakeholders, including but not limited to environmental and climate justice organizations, other public interest groups, and governmental representatives.
- Coordinate meetings, briefings, and events to engage members/stakeholders and build support for the organization’s priorities.
- Additional responsibilities may be assigned.

Qualifications & Requirements

- Bachelor’s degree (required)
- 3-5 years of professional experience in an environmental justice, community advocacy, and/or project management, ideally in a rapidly evolving institution
- Passion for environmental, climate, social, and racial justice
- Successful track record in setting priorities, shaping processes, guiding people and systems, and developing an infrastructure that creates stronger and more efficient organizational systems

Skills & Competencies

- Excellent communication and coalition-building skills with an ability to work with various stakeholders
- Experience and/or competency in scaling programs, connecting programs to funding, creative generation of resources, and building strategic partnerships
- Capable of balancing multiple priorities in a dynamic work environment
- Solutions-oriented
- Highly organized
- Team player with a flexible and creative approach
- Committed to NBEJN’s mission and values

Physical Requirements

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to access and navigate the office.
- Must be able to lift fifteen pounds at a time.
- Occasional travel required.
Salary & Benefits

- Salary Range: $55K - $63K, commensurate with qualifications and experience
- Medical: Health, Dental, Vision
- Retirement: 401k with up to a 2% annual salary contribution on staff accounts
- Paid Life and AD&D

Location

- In Person, with the option to work remotely two days per week
- Office Location: 9801 Lake Forest Blvd, New Orleans, LA, 70127

How to Apply

- Please email the following to amandab@dscej.org:
  - Your resume
  - A detailed cover letter highlighting your interest and applicable experience.
- Include “NBEJN Network Coordinator” in the subject line.

Interviews will begin on August 15, 2024 on a rolling basis.

Please note that DSCEJ is not able to provide sponsorship for employment visas.

EEOC Statement

It is the policy of the Deep South Center for Environmental Justice to provide equal employment opportunities without regard to race, color, religion, sex, national origin, age, disability, marital status, veteran status, sexual orientation, gender identity, genetic information or any other protected characteristic under applicable law.

More about DSCEJ

The DSCEJ was founded by Dr. Beverly Wright in 1992 in collaboration with community environmental groups and universities in the Southern region to advance environmental justice. Since this time, the DSCEJ has become a powerful resource for environmental justice research, education, advocacy, as well as health and safety training for environmental careers.

The DSCEJ provides opportunities for communities, scientific researchers, and decision makers to collaborate on projects that promote the rights of all people to be free from environmental harm as it impacts health, jobs, housing, education, and quality of life. A major goal of the Center continues to be the development of environmental justice leaders in Black and other communities of color along the Mississippi River Chemical Corridor and the broader Gulf Coast Region.

To learn more, please visit www.dscej.org